

Transcript

Student Information

Full Name:

Home Address:

City, State, Zip:

Phone Number:

Student DOB:

Parent/Guardian Name:

School/Institution Information

School Name:

Address:

City, State, Zip:

Phone Number:

Fax Number:

Email:

Student Academic Record

School Year:

Grade Level:

Course Name & Description

Credits
Earned

Final
Grade

School Year:

Grade Level:

Course Name & Description

Credits
Earned

Final
Grade

Total Credits:

GPA:

Cumulative GPA:

Total Credits:

GPA:

Cumulative GPA:

School Year:

Grade Level:

Course Name & Description

Credits
Earned

Final
Grade

School Year:

Grade Level:

Course Name & Description

Credits
Earned

Final
Grade

Total Credits:

GPA:

Cumulative GPA:

Total Credits:

GPA:

Cumulative GPA:

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Dual Enrollment - Honors/ College Classes

Date Started:	Date Ended:	Credits/Grade:	Location/Notes:

Standardized Testing Information

Test:	Date Taken:	Score:	Location/Notes:

Activities, Awards, Achievements, Hobbies, Volunteer Work, etc.

Date Started:	Date Ended:	Notes:

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Activities, Awards, Achievements, Hobbies, Volunteer Work, etc. (continued)

Date Started:

Date Ended:

Notes:

Attendance

Grade:

9

10

11

12

Present:

Absent:

Academic Summary

Cumulative GPA:

Diploma Earned:

Credits Earned:

Graduation Date:

Grading Scale*

A+ 97-100 (4.00)

A 94-96 (4.00)

A- 90-93 (3.70)

B+ 87-89 (3.33)

B 83-86 (3.00)

B- 80-82 (3.00)

Pass/Fail Courses
70% Min.
Passing Grade

C+ 77-79 (2.30)

C 73-76 (2.00)

C- 70-72 (1.70)

D+ 67-69 (1.30)

D 65-66 (1.00)

D- below 65 (0.70)

This certifies that the information herein is complete and accurate.

Signature: _____ Title: _____

Printed Name: _____ Date: _____

Grade Point Average - Parent Tips for Calculation

A GPA, or grade point average, converts letter grades (A, B, C, D, or F) into numbers or point values and averaging them to see where grades stand as a whole. For example, an A equals 4 points, B equals 3 points, C equals 2 points, D equals 1 point, and F (failing) receives 0 points. Use the grading scale below for specific weights.

Grade	Non Weighted	Weighted			
		College Prep		Honors (Level 4)	Advanced & AP (Levels 5 & 6)
		Level 2	Level 3		
A+	4.33	4.33	4.67	5.00	5.33
A	4.00	4.00	4.33	4.67	5.00
A-	3.67	3.67	4.00	4.33	4.67
B+	3.33	3.00	3.33	3.67	4.00
B	3.00	3.00	3.33	3.67	4.00
B-	2.67	2.67	3.00	3.33	3.67
C+	2.33	2.33	2.67	3.00	3.33
C	2.00	2.00	2.33	2.67	3.00
D+	1.33	1.33	1.67	2.00	2.33
D	1.00	1.00	1.33	1.67	2.00
D-	0.67	0.67	1.00	1.33	1.67
F	0.00	0.00	0.00	0.00	0.00

Calculating Yearly GPA

1. Assign points for each completed course credit
2. Add up the number of course credits taken. Award either 1 or $\frac{1}{2}$ credit for each course; give 1 credit for a 1 year course and give $\frac{1}{2}$ (0.5) credit for a 1 semester course
3. Sum the grade points and divide them by the sum of the course credits taken in a given year, and then round to the nearest two (2) decimal places. This is the yearly GPA
4. Continue this formula until you convert each grade given for all courses taken in a given year, and then add the grade points together